

Vacancy Announcement: Head of Legal Affairs Division

Location: Dhaka, Bangladesh

Application Deadline: 10 October 2024

Company Overview

LankaBangla Finance PLC. is a leading financial institution in Bangladesh, committed to delivering innovative financial solutions and exceptional service to our clients. As we continue to grow and enhance our operations, we are seeking a dynamic and experienced individual to join our team as the Head of Legal Affairs Division.

Position Overview

The Head of Legal Affairs Division will play a crucial role in shaping and executing the Company's overall legal issues. This leadership position requires a strategic thinker with extensive experience in managing legal relationship management and court operations management. The successful candidate will be responsible for overseeing all aspects of legal division, managing legal issues arising from the overall operation of the organization, including legal documentation and litigation.

Key Responsibilities

- Provide strategic leadership and collaborate with other functional areas to achieve business objectives with legal strategies.
- Ensure compliance with all relevant laws, regulations, and Central Bank guidelines to identify legal risks and develop strategies to mitigate them effectively.
- Oversee legal drafts, review, and negotiation of legal documents, contracts, and agreements to protect the interests of the company.
- Manage all legal disputes, litigation, and regulatory proceedings involving the Company, including coordination with external legal counsel.
- Provide legal assistance for daily operational matters, contracts, opinions, documentation, etc.
- Develop and implement robust legal policies, procedures, and frameworks to streamline operations, enhance compliance, and mitigate legal risks across the organization.
- Provide guidance and support to the board of directors and senior management on corporate governance matters, ensuring adherence to corporate governance principles and best practices.
- Stay abreast of changes in regulatory requirements and liaise with them to ensure timely reporting.
- Build and maintain strong relationships with key clients, stakeholders, and regulatory bodies.
- Lead, mentor, and develop a high-performing team within the division.

Key Qualifications

- A Bachelor's degree in Law (LLB), or Master's degree in Law (LLM). Barrister-at-law will be an added advantage.
- An active bar council member in the relevant jurisdiction.
- Minimum 12 years of professional legal experience, with a minimum of 3 years in a managerial or leadership role, overseeing legal teams or functions. (Experience in working as legal head will be an added advantage).
- Extensive knowledge of corporate law, contract Law, litigation, mediation, Treasury related bond and contact, contract negotiation, regulatory compliance etc.
- Proven track record in completing legal cases and reduce turnaround time in legal case closing.

- Exceptional leadership, communication, and interpersonal skills.
- Ability to think strategically and make data-driven decisions.
- Experience in managing and developing high-performing teams.

What We Offer

- Competitive salary and benefits package.
- Opportunities for professional growth and development.
- A dynamic and inclusive work environment.
- The chance to make a significant impact in a leading financial institution.

Application Process

Interested candidates are invited to submit their CV outlining their qualifications and experience in the below link by 10 October 2024.

Application link: <https://t.ly/CNbf8>

LankaBangla Finance PLC. is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.